Given Arizona Summit School of Law’s (“AZSummitLaw”) mission pillar of Professionally Prepared Students, AZSummitLaw has created the Valley of the Sun Law Clerk Program (the “Program”). The Program has been designed to attract private law firms to hire our students as summer law clerks, and to provide them with high quality practice experience. Gaining practical legal experience in law school furthers our experiential learning philosophy, and increases the student’s value to prospective post-graduate employers. The Program is made possible by a grant from AZSummitLaw to participating employers. The grant covers a match of the hourly wages paid to the student by the employer. The Program provides the employers with needed staff, and supplies our students with valuable legal experience, that they can leverage during their search for permanent employment.

An overview of the Program is provided below:

• Participating students (“Participants”) must be current and/or continuing students during their participation in the Program.
• AZSummitLaw will match the hourly wage paid by the employer up to $12 an hour. For example, if an employer will pay $10 an hour, AZSummitLaw will provide a matching grant of $10, for a total of $20 per hour paid to the Participant. The employer will pay the entire amount to the participant and submit a monthly invoice to AZSummitLaw for the amount of the matching grant.
• A Participant’s work week must consist of a minimum of 10 hours, and AZSummitLaw will match up to 40 hours per week.
• Employment in the Program begins after Spring finals and will be for a minimum of 6 weeks, but no more than 12 weeks.
• Employers must register with the Center for Professional Development’s (“CPD”) Career Site, and conduct their interviews on the AZSummitLaw campus on January 31, 2014. If employer is not able to interview on the OCI date, employer will notify AZSummitLaw to arrange another interview date. Employers must interview a minimum of 4 students.
• Employers may only hire one participant
• Participants may only work for one employer via the Program, unless participant has the written approval of all employers and AZSummitLaw.
• Participants are employed by their employer and not AZSummitLaw.
• Participants are employed at will, and their employer holds the right to terminate employment with a Program Participant at any time.
• Participants are not covered by AZSummitLaw’s or Infilaw’s (AZSummitLaw parent company) liability insurance.
• All Participants must be in good standing with AZSummitLaw to participate in the Program, unless the matching grant from AZSummitLaw goes to the Participant’s obligation to AZSummitLaw.
• Participants may not gain Externship course credit for working for their employer during the program.
• To further our goal of continuous improvement, we request that each employer provide us with feedback on the Participant and the Program in general through a mid-summer and end-of–summer survey.

If you have any questions, please contact:

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